

498 City Island Ave. P.O. Box 198 City Island, New York 10464 (718) 885-1050 – Voice (718) 885-3419 – Fax IslandInsuranceAgency.com

# GENERAL / PROFESSIONAL LIABILITY APPLICATION

## **Application Requirements:**

**FULLY COMPLETED APPLICATION:** 

If additional space is needed, please use your firm's letterhead. Application must be Dated and Signed by Insured. LOSS RUNS:

We require five years of recently valued loss runs. STANDARD CONTRACTS

Please supply copies of all standard contracts.

## **Financial Information Requirements:**

- a. Profit/Loss Statement; or
- b. Page one of Corporate Tax Return.

Note: Our program is <u>NON-AUDITABLE</u>. Therefore, the carrier requires documentation of the insured's receipts as part of the underwriting process. Our programs are rated on either Annual Sales/Receipts or Payroll. Please supply documentation.

For Start-Ups: 1. Fully completed application; 2. Resume of the owner; 3. Pro-forma financial statement or business plan; and 4. Copies of all standard contracts.

(If either Alarm or Investigative Operations are greater than 20%, please fill out other appropriate application.)

General Applicant Information								
1.	Name of Applicant:							
2.	Principal Address:							
3.	City:        State:        Zip Code:							
4.	Mailing Address (if different):							
5.	City:							
6.	Contact person:							
7.	Email Address:							
	Website Address:							
8.	Applicant is:	LLC		Other				
9.	Date Applicant was Established: Applicant License Number:							
10.	Requested Effective Date:							
	Applicant's Practice							
11.	Does the Applicant have additional offices?	□Yes	□ No					
	a. Does responsibility for the Applicant's other offices rest with the management at your principal location?	□Yes	□ No					
12.	Does the Applicant operate in other States?	□Yes	□ No					
	If yes, which states?	_						
	a. Is the applicant licensed in every State where licenses are required?	□Yes	☐ No					
13.	Is the Applicant a member of any security or investigative industry associations?	□Yes	☐ No					
	If yes, please name them:							
14.	Does the Applicant engage in any activities not previously mentioned or that may be considered atypical for a such as maintenance (monitoring temperatures), janitorial work, etc.?	a guard or □Yes	investigator, ☐ No					
	If yes, please explain:	<del></del>						

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15	Are any owners / principal	s or employees armed?	(if yes, please answer all questions be	low) □Yes	□ No		
		pals / employees licensed to		.o, □Yes	□ No		
	b. Are ALL armed owners	⊒Yes	□ No				
	c. Please provide the nam						
	·	•	u assign <u>armeu g</u> uarus (altaun separate she	et ii riecessary)			
	Z						
		Арр	licant's Operations				
16.	Does the Applicant perfo	orm Security Activities?		□Yes	□ No		
		perform any of the following:	:				
	a. Bars, Discos, or			□Yes	□ No		
		elebrity Protection rm installation or monitoring		□Yes □Yes	□ No □ No		
	d. Nuclear Utility W			□Yes	□ No		
17.	Where do your guard serv	ices primarily take place? (c.	hoose only one)				
	□ 75% or greater in Metropolitan (inner city) □ fixed location (desk or office building) □ 50%-75% in Metropolit						
	□ 25%-50% in Metropo		,	·	, ,,		
18.	•	ed by the state, how many ho	ours are required Annually?				
	□8 hrs or less □8-1	5 hrs □15-30 hrs	□30 hrs or more □training is not re	equired by the state			
19.	Guard Screening – Please	choose all that apply:					
	□Fingerprints	□Drug Testing	☐Personal Interview	□DMV Reports			
	□Prior Employer	☐Criminal Background	Check				
20.	Do supervisors perform gu	uard duties?		□Yes	□ No		
	If yes, are the supervisors	hours billed to the clients?		□Yes	□ No		
21.	Does the applicant have a	ny guard dogs?		□Yes	□ No		
	If yes, please answer:	a. how many Guard Dog	gs does the applicant have?				
		b. with Handlers					
		c. without Handlers					
22.	Average hourly guard billing						
	Average hourly guard pay	-					
	Average hourly supervisor						
	What are the annual billab						
			re not retired or off-duty police or military?				
	Are any international servi		, , ,	□Yes	□No		
	If "yes", please explain:						

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Please provide approximate percentage (%) of Operations for Security Guard operations: (If Applicant does not perform Security activities, please move on to question 28.)

Category	Unarmed	Armed	Category	Unarmed	Armed
Airports			Hotels / Motels / Inns		
Armored Car			Industrial (Factory / Warehouse)		
Auto Dealerships			Movies / Theatres / Cinemas		
Banks and Office Bldgs			Motorsports (Speedways / Racetracks)		
Block Associations			Museums & Galleries		
Bus/Train/Terminals			Patrol Cars (describe below)		
Business Improvement Districts			Parks / Recreational		
Carnivals / Circus			Parking Lots		
Colleges / Universities			Parking Garages		
Concerts / Music Festivals, Etc.			Piers, Docks, Ships		
Construction Sites			Race Tracks (horses, dogs)		
Convenience Stores			Religious / Civic Centers		
Convention Centers			Restaurants (Fast Food Chains)		
Correction Facilities			Restaurants (Non-Fast Food)		
Courier Escort			Retirement / Resort Community		
Courthouses/Town Halls			Retail Stores (outside only)		
Executive Protection (Not Including Celebrities)			Retail and Shopping Malls (inside patrol)		
Exhibitions / Trade Shows			Social Services / Clinics		
Federal / Municipal Buildings; Government / Military Contracts (Describe Below)			Stadiums / Arenas / Special Events (Ticket Taking)		
Golf/Tennis/Health Clubs			Stadiums / Arenas / Special Events (Perimeter / Parking Lot)		
High Schools			Strike Duty		
Hospitals / Institutions			Traffic Control		
Housing – Gated Communities			Truck Terminals		
Housing – Mid to High Income			Utilities (Not Incl. Nuclear)		
Housing – Mid to High Income – Apartments/Condos Communities			Yacht Clubs / Marinas and Boatyards		
Housing – Low Income – Senior and Disabled Only			Other (Describe Below)		
Housing – Low Income – Other than Senior/Disabled			TOTAL	100%	

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## 28. Does the Applicant Perform Private Investigation Activities:

□Yes □ No

Please provide approximate percentage (%) of Operations for Private Investigation operations: (If Applicant does not perform Investigative activities, please move on to question 30.)

Category	Unarmed	Armed	Category	Unarmed	Armed
Arson (Not Incl. Expert Witness Testimony)			Executive Protection/Bodyguard		
Arson (Expert Witness Testimony)			Forensic Accounting		
Accident Reconstruction			Genealogical Searches		
Background Screening			Identity Theft		
Bounty Hunting / Fugitive Recovery			IT / Computer Forensics		
Child Custody (Investigation Only)			Insurance / Legal		
Child Custody (Retrieval)			Kidnap and Ransom		
Matrimonial / Domestic			Lie Detection / Polygraph (Answer Question 30)		
Consulting			Missing Persons / Skip Tracing		
Corporate			Patent / Trademark Search		
Copyright / Trademark			Process Serving		
Counterfeit Products			Record Checks		
Credit			Repossessions or Collections		
Criminal / Fraud / SIU			Shopping Service / Surveillance		
Debugging (Eavesdropping Detection)			Workforce Infiltration- Undercover		
Drug Testing			Other (Describe Below)		
Due Diligence			TOTAL	4000/	
Electronic Eavesdropping Work			TOTAL	100%	
Description:					

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	Operation	Installation, Serv	vice and Repair	Monitoring by You		
	Burglar Alarm	-	·			
	Fire Alarm					
	Fire Suppression					
	Water Flow					
	Phone Networks					
	Internet Connections					
	Wireless Communications					
	Cable Connections					
	CCTV					
	Two Way VDT					
	Other					
Indicate	e the Percentages of work perform  Work Perform		Р	ercentages		
	Airports					
	Apartments					
	Commercial					
	Condos/Townhouses					
	Custom Homes (non-Tract)					
	Hospitals/Healthcare					
	Jails/Justice					
	Manufacturing/Industrial					
	Tract (over 10 Homes)					
	Other					
1 Does v	our company use a standard contra	act withall clients?	<b>'</b>	[	⊒Yes	□No

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32. Total Number of Employees and Contractors (include yourself)

Classification	Total # of Staff	Armed	Full Time	Part Time	Annual Payroll	Annual Sales
Executive/Clerical/Sales					\$	\$
Supervisors					\$	\$
Independent Contractors that are Private Investigators					\$	\$
Employed Private Investigators					\$	\$
Independent Contractors that are Security Guards					\$	\$
Employed Security Guards					\$	\$
Total					\$	\$

	Risk Management and Service Standards								
35.	Is the Applicant controlled or owned by any other firm, corporation or company, or do you have any wholly or								
	partially owned subsidiaries?	□Yes	□No						
	If "yes, attach an explanation	-							
36.	Does any current member of the Applicant provide any professional services to any clients in which any Applicant	ant							
	member or SPOUSE serves as a director, officer or partner or own any equity or financial interest?	□Yes	□No						
	If "yes", please explain:	_							
37.	Does the Applicant have a procedure for maintaining confidential information?	□Yes	□No						
38.	Does the Applicant communicate written procedures to their employees or contract workers?	□Yes	□No						

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აყ.	Does the Applicant u	ıse a writt	en contract or ag	reement with clien	ts?				
	☐ All cases	☐ Somet	imes 🔲 Nev	/er					
40.	. Are you providing any other services or operations other than security guard or private investigation services?  □Yes □No								
	If "yes", please expla	ain:							
				Claim Hi	story				
41.	Over the past (5) five	e years, h	as any professio			t ever been made	against the Applica	int or any	
	of its predecessor fir	•	• •	-	•			•	
	the Applicant, in beh	alf of its p	redecessors in b	usiness within the	last 5 years? L	ist details of all cla	ims over \$2,500 if a	any?	
	(If "yes", please com	plete que	stion 43 and atta	chloss runs)			□Yes	☐ No	
	Date of Loss		Descrip	tion of Loss		Incurred Loss Amount Incl. Expenses	Status		
42	Does the Applicant h	nave anv l	(nowledge conce	rning incidents tha	it have occurred	not listed above t	hat may result in a	claim?	
	If "yes", please expla	•	•	•			□Yes		
	ii yes , piease expia	diii						U INO	
				Insurance	History				
4.0	DI PORT A P								
43.	Please list the Applic	cant's Gei	neral / Profession	nal Liability Insurar	nce Coverage c	arried during the p	ast three (3) years,		
43.	including any period			nal Liability Insurar	nce Coverage c	arried during the p	ast three (3) years,		
43.		s without	coverage. s no prior covera	ge)	nce Coverage c	arried during the p	ast three (3) years,		
43.	including any period	s without o	coverage. s no prior covera	·	Limits of Liability	Deductible Retention	· · · ·		
43.	including any period  (check here if Ap	s without o	coverage. s no prior covera Polic From: N	ge) y Period	Limits of	Deductible	1		
43.	including any period  (check here if Ap	s without o	coverage. s no prior covera Polic From: N	ge) y Period	Limits of	Deductible	1		
43.	including any period  (check here if Ap	s without o	coverage. s no prior coverage Polic From: N To:	ge) y Period	Limits of	Deductible	1		
43.	including any period  (check here if Ap	s without o	coverage. s no prior coverage Polic From: N To:	ge) y Period IM/DD/YY MM/DD/YY	Limits of	Deductible	1		
	including any period  ☐ (check here if Ap)  Name of In	s without of plicant has surer	s no prior coverage  Polic From: N To:	ge) y Period IM/DD/YY MM/DD/YY	Limits of Liability	Deductible Retention	Premium		
	In the past five (5) ye insurance decli	s without of plicant has surer	Police From: N To:  the Applicant or a selled or non-rene	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?	Limits of Liability	Deductible Retention	Premium		
	including any period  ☐ (check here if Ap)  Name of In	s without of plicant has surer	Police From: N To:  the Applicant or a selled or non-rene	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?	Limits of Liability	Deductible Retention	Premium	or similar	
44.	In the past five (5) ye insurance decli	s without of plicant has surer ears, has ned, cancide full declared.	Police From: N To:  the Applicant or a selled or non-rene	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?	Limits of Liability	Deductible Retention	Premium	or similar	
44.	In the past five (5) ye insurance decli  If "yes", please prove Coverage Requested Limits of L	s without of plicant has surer  ears, has ned, candide full details its inability:	Polic From: N To:  the Applicant or a selled or non-rene tails:	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members ewed?	Limits of Liability	Deductible Retention ssional or general	Premium  liability insurance of	or similar	
44.	In the past five (5) ye insurance decli  If "yes", please provide Coverage Requested Limits of L. Deductible	s without of plicant has surer  ears, has ened, canodide full detection in the plant in the plan	roverage.  s no prior coverage  Police From: N  To:  the Applicant or a selled or non-rene stails:  \$\textstyle{1}\textsty	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?  \$1M/\$3M  \$5,000	Limits of Liability  ever had profe	Deductible Retention	Premium  liability insurance o	or similar	
<b>44</b> . <b>45</b> .	In the past five (5) ye insurance decli  If "yes", please prove Limits of L  Deductible  Umbrella/B	s without of plicant has surer  ears, has ned, candide full determination in the plant in the pl	roverage.  s no prior coverage  Polic From: N To:  the Applicant or a selled or non-rene stails:  \$\frac{1}{2}\$1M/\$2M \$\frac{2}{3}\$2,500 \$\frac{1}{2}\$1M/\$1M	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	Premium  liability insurance of	or similar	
<b>44</b> . <b>45</b> .	In the past five (5) ye insurance decli  If "yes", please provi  Coverage Requester  Limits of L  Deductible  Umbrella/8  Does the Applicant r	s without of plicant has surer  ears, has ned, canodide full details its its its its its its its its its it	the Applicant or a selled or non-rene stails:  \$\sigma \text{1M}\\$2M  \$\sigma \\$2,500  \$\sigma \\$1M\\$1M  of the following acceptance of the sellowing acceptance of the se	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	Premium	or similar	
<b>44</b> . <b>45</b> .	In the past five (5) ye insurance decli  If "yes", please provide Limits of L. Deductible Umbrella/8  Does the Applicant ra. Hired and	s without of plicant has surer  ears, has ened, cancer ide full determination in the surer in th	coverage.  s no prior coverage  From: N  To:  the Applicant or a selled or non-rene stails:  \$\square\$1M\\$2M\$ \$\square\$2,500\$ \$\square\$\$1M\\$1M\$ of the following acced Auto?	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M  dditional Coverage	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	/ Premium	or similar No	
<b>44</b> . <b>45</b> .	In the past five (5) ye insurance decli  If "yes", please provide Limits of L. Deductible Umbrella/8  Does the Applicant ra. Hired and	s without of plicant has surer  ears, has ened, canodide full detection in the canodide full	coverage.  s no prior coverage  From: N  To:  the Applicant or a selled or non-rene stails:  \$\square\$1M/\\$2M\$ \$\square\$2,500 \$\square\$\$1M/\\$1M of the following acceded Auto? Agency-owned auto?	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M  dditional Coverage	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	Premium	or similar	
<b>44</b> . <b>45</b> .	In the past five (5) ye insurance decli  If "yes", please provide Limits of L Deductible Umbrella/E  Does the Applicant ra. Hired and 1. Do you b. Stop Gap c. Automobile	s without of plicant has surer  ears, has ned, canodide full details its important to the plant of the plant	coverage.  s no prior coverage  From: N  To:  the Applicant or a selled or non-rene stails:  \$\square\$1M/\\$2M\$ \$\square\$2,500 \$\square\$\$1M/\\$1M of the following acceded Auto? Agency-owned auto?	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M  dditional Coverage	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	liability insurance of Yes  Yes  Yes  Yes  Yes  Yes	or similar No No No No	
44. 45.	In the past five (5) ye insurance decli  If "yes", please provide Limits of L  Deductible Umbrella/B  Does the Applicant ra. Hired and 1. Do you b. Stop Gap	s without of plicant has surer  ears, has ned, candide full detail distributions: Excess: need any of Non-Own have an A Coverage ecomp	coverage. s no prior coverage Polic From: N To:  the Applicant or a selled or non-rene tails:  \$\frac{1}{2}\$1M/\$2M \$\frac{1}{2}\$500 \$\frac{1}{2}\$1M/\$1M of the following acceded Auto? Agency-owned auto?	ge)  y Period  IM/DD/YY  MM/DD/YY  any of its members  ewed?  \$1M/\$3M  \$5,000  \$3M/\$3M  dditional Coverage	Limits of Liability  ever had profe  \$1M/\$5  \$10,000  \$5M/\$5	Deductible Retention	/ Premium liability insurance of □Yes □Yes □Yes □Yes	or similar No	

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## **Notice and Representations**

The Company and the Insured Persons declare that the statements set forth herein are true. The signing of this application does not bind the Underwriter, the Policyholder or its Insured Persons to effect insurance. The undersigned agrees that this application, its attachments and any materials submitted therewith are true, complete and accurate as of the date thereof. These representations shall be the basis of the contract should a policy be issued and shall be deemed attached to and shall form part of the policy. The application, its attachments and any materials submitted therewith are considered physically attached to the policy and will be deemed incorporated by reference therein. The Underwriter is hereby authorized to make any investigation and inquiry in connection with this application that it deems necessary.

The undersigned, on behalf of the Company and all Insured Persons, agrees that if the information in the Declarations and representations contained in this application and its attachments materially changes between the date of this application and the inception of the proposed coverage, the undersigned will immediately report in writing to the Underwriter such change, and the Underwriter may withdraw or modify any outstanding quotations or agreements to bind coverage. The undersigned acknowledges and agrees that the Underwriter's receipt of such written report, prior to inception of the proposed coverage, is a condition precedent to coverage.

## **FRAUD WARNINGS**

**GENERAL STATEMENT:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and [NY: substantial] civil penalties. (Not applicable in CO, DC, FL, HI, MA, MD, NE, OH, OK, OR, VT or WA; in LA, ME, TN, and VA, insurance benefits may also be denied).

APPLICABLE IN COLORADO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement of award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**APPLICABLE IN THE DISTRICT OF COLUMBIA - WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

**APPLICABLE IN FLORIDA:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**APPLICABLE IN HAWAII:** For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

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APPLICABLE IN MARYLAND: ANY PERSON WHO KNOWINGLY AND WILLFULLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY AND WILLFULLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

**APPLICABLE IN MASSACHUSETTS, NEBRASKA, OREGON, AND VERMONT:** Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

**APPLICABLE IN OHIO:** Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty or insurance fraud.

**APPLICABLE IN OKLAHOMA - WARNING:** Any person who knowingly, and with intent to injury, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**APPLICABLE IN WASHINGTON:** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

MUST BE SIGNED BY THE PRESIDENT, CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER OR IN-HOUSE GENERAL COUNSEL OF THE POLICYHOLDER ON BEHALF OF ALL INSUREDS.

Signature of Owner, Partner or Principal of Applicant	Title	Date
Signature of Applicants Agent or Broker	Title	Date

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